

2026 COMMUNITY COLLEGE INNOVATION CHALLENGE

Advancing Student Innovation & Impact



INNOVATION BOOT CAMP TRAVEL INFORMATION FOR FINALIST TEAMS

As a CCIC finalist, your team is required to attend the Innovation Challenge Boot Camp to be held on **June 8-11, 2026**, at the Royal Sonesta Hotel in Washington, D.C.

This document contains specific Boot Camp information including a link to the online [Participant Registration & Hotel Reservation form](#), which needs to be completed by **Friday, May 8, 2026**. Please note the following details and requests.

Boot Camp Registration: Registration for the CCIC Boot Camp is required of the finalist teams, including the team mentor. Please complete the [Participant Registration & Hotel Reservation form](#) by Friday, May 8 to formally register for the Boot Camp. Note: AACC will cover travel expenses for all team members to attend.

Boot Camp Location and Schedule: The Boot Camp will be held at the Royal Sonesta Hotel, located at 2121 P Street NW, Washington, D.C. 20037. The Boot Camp will begin at 11:00 a.m. (with event registration opening at 10:00 a.m.) on Monday, June 8, and end at 5:15 p.m. on Thursday, June 11 with the final awards ceremony and reception. Please make your travel arrangements accordingly. AACC and NSF expect you to attend the entire event.

Boot Camp Lodging & Hotel Reservations: Lodging for participants will be provided at the event venue, the Royal Sonesta Hotel. AACC will make hotel reservations for all Boot Camp participants, so please do not book your own room. Please complete the online [Participant Registration & Hotel Reservation form](#) by Friday, May 8 to make your hotel reservations. Hotel confirmations will be sent by AACC to you via email prior to the Boot Camp.

Hotel Costs: Please do not make your own hotel reservations. AACC will cover lodging expenses (room and tax) for the student team members and team mentors for the nights of June 7, 8, 9, 10, and 11. Rooms for these nights will be billed to the AACC master account, but incidental expenses are the responsibility of attendees. Attendees must present a credit card upon check-in to cover any incidental expenses incurred during their stay.

Additional Room Nights for Boot Camp Participants: Boot Camp participants who would like to come early or stay late to enjoy the Washington, D.C. area may do so and pay the cost of additional room nights at the rate of \$279 (single/double) per night plus tax. The hotel will honor this room rate for three nights prior to the meeting and three nights following the meeting, subject to availability. Please request these additional nights when submitting the [Participant Registration & Hotel Reservation form](#).

Hotel Changes or Cancellations: All hotel reservation changes, substitutions, and/or cancellations must be made by contacting Courtney Larson at AACC (phone: 202-416-4510, Email: clarson@aacc.nche.edu). If you do not notify AACC of your change or cancellation by 72 hours prior to your check-in date, your

institution will be responsible for a no-show charge equal to one night's accommodation at the rate of \$279 plus tax.

Travel Arrangements: All Boot Camp participants are responsible for making their own travel arrangements. AACC will reimburse roundtrip travel expenses for the student team members and team mentors. Travel expense report forms will be emailed to attendees with hotel confirmation numbers, made available on the Boot Camp website, and will also be shared on-site at the Boot Camp. Participants will be required to attach original travel receipts to the expense report form for AACC to issue reimbursement.

Air Travel: Air travel arrangements must be made through AACC's travel agent World Travel Service. By using this method, your airfare will be directly charged to AACC. Please contact Terry Tyler at World Travel Service at 1-202-293-9272 or terryt@worldtravelservice.com. Please mention that you are calling as part of the "AACC CCIC Boot Camp."

AACC requires that all air travel arrangements be booked at an **economy-class fare** by **Friday, May 8**. Excessive and high airfare costs caused by participants making last-minute airline reservations will not be covered by AACC—so please make your airline reservations through World Travel Services by **Friday, May 8** to help ensure the lowest fare.

For your reference, the closest airport to the hotel is the Reagan Washington National Airport (DCA), which is accessible by the Washington Metrorail System. The Royal Sonesta Hotel is conveniently located at the Dupont Circle Metrorail Station on the red line of the Washington Area Metrorail System. Other area airports include Baltimore-Washington (BWI) or Washington-Dulles (IAD). Additional information regarding ground transportation options to the hotel will be available on the [Finalist Hub](#).

Travel Reimbursements: As air travel costs booked through World Travel Service will be directly charged to AACC, reimbursable expenses include train or bus fare, a mileage allowance of \$.725 per mile if you drive instead of fly; taxi/shuttle or public transportation charges between the airport and hotel; and parking. AACC will also reimburse for meals not offered as part of the Boot Camp at the GSA rates for Alexandria, VA. Participants can claim \$23 for breakfast, \$26 for lunch, and \$38 for dinner—if those meals are not offered at the event and are incurred as part of your travel.

Personal Mileage & Rental Car Restrictions: Please note that AACC will not reimburse for rental cars on this trip, unless you drive rather than fly to Washington, DC, and get the expense approved by AACC **prior** to commencing travel. In addition, AACC will not reimburse for mileage for use of your own vehicle to travel to the Boot Camp unless the mileage reimbursement costs **less** than the amount of an economy-class air ticket. All reimbursements will be distributed in accordance with AACC guidelines. If you have any questions on travel, please contact Courtney Larson at clarson@aacc.nche.edu.

Meals: Knowing what meals will be provided at the Boot Camp may help you plan your trip. They are:

Monday, June 8:	Lunch
Tuesday, June 9:	Breakfast, Lunch, Light Evening Reception
Wednesday, June 10:	Breakfast, Lunch
Thursday, June 11:	Breakfast, Lunch, Light Evening Reception